

CLIENT NAME

SITE ADDRESS

Inspired Recruitment Ltd
Suite 4a
St Christopher House
217 Wellington Road South
Stockport SK2 6NG

Tel: 0161 429 2828
Tax: 0161 429 2812



INSPIRED
RECRUITMENT

WEEK ENDING

WEEK NO.

TIMESHEET NO.

**CLIENT: PLEASE COMPLETE MON-SUN BOXES AND SIGN.
PLEASE RETURN NO LATER THAN 12PM ON THE FOLLOWING TUESDAY**

**THIS TIMESHEET MUST BE SIGNED BY THE CLIENT BEFORE SUBMISSION FOR
PAYMENT. THE CONSULTANCY WILL ONLY BE PAID ON THE BASIS OF A SIGNED
TIMESHEET**

ENTER ACTUAL HOURS WORKED ONLY (NO BREAKS OR TRAVEL TIME)

CONTRACTOR'S NAME

ASSIGNMENT

MON

TUES

WED

THUR

FRI

SAT

SUN

TOTAL

CONTRACTOR'S NAME	ASSIGNMENT	MON	TUES	WED	THUR	FRI	SAT	SUN	TOTAL

DULY AUTHORISED BY THE CLIENT COMPANY

I CONFIRM I AM AUTHORISED TO VERIFY ON BEHALF OF THE CLIENT COMPANY AND DO VERIFY THE EXECUTION OF THE CONSULTANCY SERVICES AS SET OUT.
I/WE CONFIRM THAT THE HOURS GIVEN ARE CORRECT. THE STANDARD OF WORK WAS SATISFACTORY AND WE ACCEPT CHARGE FOR THIS WORK AND HOURS.
I/WE CONFIRM THAT INSPIRED'S TERMS AND CONDITIONS ARE THE SOLE TERMS OF THIS CONTRACT.

NOTE: WHERE A CONSULTANCY SUPPLIED ENTERS INTO DIRECT EMPLOYMENT WHETHER SELFEMPLOYED OR A CONTRACT OF SERVICE WITH THE COMPANY OR ASSOCIATED COMPANIES/ PARTIES WITHIN 6 MONTHS AN INDUCTION FEE AS PER OUR STANDARD PERMANENT TERMS AND CONDITIONS (COPY AVAILABLE UPON REQUEST) BECOMES PAYABLE FORTHWITH, NO REFUNDS ARE REPAYABLE.

SIGNATURE

POSITION

PRINT NAME

DATE